

Teach-Out Memorandum of Understanding (MOU)

Between
St. Andrews University, a Branch of Webber International University
and
Alfred University

Effective Date: May 1, 2025

Term of Agreement: Through August 30, 2025

I. Purpose

This Teach-Out Memorandum of Understanding ("Agreement") is entered into by and between **St. Andrews University** ("SAU"), a branch of **Webber International University**, and **Alfred University** to establish a process for providing currently enrolled SAU students with an equitable and transparent pathway to complete their academic programs. This Agreement is made pursuant to, and in accordance with, the requirements of the **Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Policy on Teach-Out Plans and Agreements**. The Agreement will become effective only after (SAU) has expressed its approval of all terms of the Agreement.

II. Scope of Programs and Students

This Agreement applies to students currently enrolled in the following academic programs at St. Andrews University:

St. Andrews Major	Alfred University Major best aligned to SAU
Biology (BA)	Biology BA
Biology (BS)	Biology BS
Biology w/ specialized program Biomedical Sciences	Biology BS
Biology w/ specialized study in Equine Science	Biology BA/BS with minor in equestrian studies
Biology w/ specialized study in Equine Science (BS)	Biology BA/BS with minor in equestrian studies
Business Administration	Business Administration BS
Business Administration w/ specialization in Criminal Justice	Business Administration BS with CRIM minor or double major, or Criminal Justice Studies BA with BSAD minor or double major

Business Administration w/ specialization in Equine Business Management	Equine Business management
Business Administration w/ specialization in Sports Management	Business Administration with Sports Management Minor
Communications	Comm Studies
Computer Information Systems	Computer Science/Business Analytics combinations
Education	Education
Education Middle Grades	Education
English/Creative Writing	English, creative writing minor
Forensic Science w/ concentration in Chemistry	Chemistry, minor in criminal justice studies
Forensic Science w/ concentration in Psychology	Psychology, minor in criminal justice studies
Health Services Administration	Healthcare Planning and Management
History	History
IDS: Pre-Doc Physical Therapy	Sports and Health Science
Nursing	Biology with articulation in Villanova or UR 2nd Bachelors nursing program
Philosophy/Religious Studies	Philosophy/RLGS
Pre-Nursing	Biology with articulation in Villanova or UR 2nd Bachelors nursing program
Psychology	Psychology
Sport Performance, Health, and Fitness	Health Fitness Management
Sports Management	Business Administration with Sports Management Minor
Sports Management w/ specialization in E-Sports	Business Administration with Sports Management Minor
Thereapeutic Horsemanship	Equine assisted Therapy

A full list of affected students by program, including their cumulative credits earned, is attached hereto as **Appendix A**.

III. Responsibilities of Alfred University

Alfred University agrees to:

- Accept eligible SAU students in good academic standing into comparable or equivalent degree programs.
- There will be no admission application fees for SAU students transitioning through this teach-out agreement.
- Currently enrolled students at SAU in the Teach-Out Program will be considered as transfer students. New incoming students to SAU (first planned semester Fall 2025) will be considered new students at Alfred University.
- SAU students in the Teach-Out Programs will be treated in an equitable manner and will be provided with academic, administrative, and student support services and assistance to ease their transition from SAU to Alfred University and during their academic experience at Alfred University.
- Upon matriculation to Alfred University, students in Teach-Out Programs who transfer to Alfred University will be afforded the same care and consideration provided to all other Alfred University students.
- Conduct individualized audits of each student's academic record and apply transfer credits in a fair and equitable manner.
- Waive institutional residency requirements to facilitate timely degree completion.
- Assign an academic advisor to each student to assist in the transition and degree planning.
- Provide each student with a clear, individualized degree map outlining required coursework and an anticipated timeline for completion.
- Students applying through this teach-out agreement will be eligible, upon application, to receive scholarships and financial aid, including need-based grants, available through Alfred University that relatively matches the net cost received from SAU for the 2025-26 academic year. To apply for all aid available through Alfred University, incoming students must file the Free Application for Federal Student Aid (FAFSA). After submitting the FAFSA and a review by the Financial Aid Office, students will receive notification of their respective financial aid awards. Students will also be eligible to apply for undergraduate level federal and state aid (e.g., Pell, TAP).
- Alfred University's obligations under this Agreement do not extend to any matters not explicitly covered by this Agreement. Alfred University assumes no responsibility for any issues or matters associated with SAU operations, closure, disposition of assets, financial aid responsibilities, debt of any kind or other currently existing or potential financial obligations, legal requirements related to closure or any other matters in any form whatsoever associated with SAU operations and/or closure.
- Alfred University will undertake its obligations described herein at no cost to SAU

IV. Responsibilities of St. Andrews University

St. Andrews University agrees to:

- Provide official student transcripts.
- Provide an electronic copy of the **2024–2025 SAU Academic Catalog**.
- Provide course syllabi for **SAGE 230**, **SAGE 240**, and **SAGE 450**, as well as additional syllabi or academic documentation upon reasonable request.
- Provide **major worksheets** for students, outlining program requirements and courses completed toward degree progress.

- Assist in facilitating communication and transitional support for students electing to transfer under this Agreement.
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V. Terms of Agreement and Modification

The obligations pursuant to this Agreement for a teach-out shall terminate when all SAU students transitioning to Alfred University pursuant to this Agreement have graduated from Alfred University, have failed to be continuously enrolled at Alfred University, or four years from the date of this agreement, whichever comes first.

MISCELLANEOUS:

- a. Confidentiality and Data Protection. Both Parties agree that personal information shall be maintained in a confidential manner and shall not be released to any third party without the prior consent from the other Party or as otherwise permitted by applicable law. In the course of dealings between the Parties, each Party represents warrants and covenants that it is capable of maintaining, and that it shall at all times maintain: appropriate safeguards for non-public personal financial information, student education records, and other protected information ("Protected Information") relating to students. Upon student request and authorization, academic information will be provided to Alfred University and/or SAU. Protected Information shall be held in confidence and may only be used and accessed in furtherance of the purposes set out in this Agreement. Each Party will protect such Protected Information in accordance with generally accepted commercial standards and no less rigorously than it protects its own confidential information of a similar nature. Both Parties agree to comply with all applicable data protection laws in processing and transferring Protected Information pursuant to this Agreement. SAU shall be responsible for all necessary notices and consents to collect, process, and transfer Protected Information to Alfred University. The Parties agree to amend this Agreement as necessary to comply with applicable data protection laws.
- b. FERPA. In course of dealings between the Parties, and in accordance with the Gramm-Leach Bliley Act (and the Federal Trade Commission's implementing regulations) and the Family Education Rights and Privacy Act of 1974, each Party represents, warrants and covenants that it is capable of maintaining appropriate safeguards for non-public personal financial information, student education records, and other protected information ("Protected Information") relating to students to which all Parties involved in this Agreement will be provided access. Protected Information shall be held in confidence and may not only be used/accessed for the purposes set out in this Agreement. Each Party will protect such Protected Information in accordance with generally

accepted commercial standards and no less rigorously than it protects its own confidential information.

- c. **Non-Discrimination.** Both Parties subscribe to a policy of equal opportunity and do not discriminate on the basis of race, color, national origin, sex, sexual orientation, disability, religion, personal appearance, marital status, family status, family responsibilities, political affiliation, or any other basis, especially as protected by all applicable Federal, State and Local laws in the United States.

VI. Signatures


For St. Andrews University:



Chief Academic Officer

Date: May 1, 2025

For Alfred University:



Mark Zupan, President

Date: 5/1/25

Appendices

- **Appendix A:** List of Enrollment by Major and Cumulative Credits (as of Spring 2025; may not reflect final grades).
- **Appendix B:** Course Syllabi for SAGE 230, SAGE 240, and SAGE 450.
- **Appendix C:** St. Andrews University 2024–2025 Academic Catalog (curriculum overview begins on page 227).