



FOUR-YEAR CAREER PLAN

checklist

1st YEAR: SELF ASSESMENT

- Schedule a meeting to explore SAU majors
- Visit "What Can I Do With This Major" on the website
- Explore your interests by job shadowing and speaking with professionals
- Register with Handshake Open to access part-time jobs and internships
- Begin planning for involvement on campus

2nd YEAR: EXPLORE

- Conduct Information Interviews to explore careers and interests
- Build your Resume through involvement, volunteering and part-time jobs
- Have your Resume critiqued
- Attend a career fair
- Maintain a high GPA for future jobs and graduate school

3rd YEAR: EXPERIENCE

- Continue to update your Resume
- Utilize Handshake Open, LinkedIn and other websites to secure an Internship
- Establish relationships with your faculty for job and graduate school recommendations
- Practice your interviewing skills; schedule a mock interview
- Attend a Career Fair

4th YEAR: TRANSITION

- Schedule an appointment to strategize your post graduation plans
- Research companies and network with alumni for job opportunities
- Continue to network on LinkedIn
- (For graduate school) create your personal statement and meet required deadlines
- Complete the Graduation Survey; Share your success!

