

St. Andrews Knights...

ARE YOU CAREER READY?



Career Management

Identify skills, strengths, knowledge, experiences, and areas of growth related to career goals; navigate job options and pursue opportunities. Career management looks different for everyone. Make an appointment with the Director of Career & Vocational Services to determine the next steps in your individual career development.



Critical Thinking/Problem Solving

Practice sound reasoning and analytical skills to make decisions and overcome problems. Critical thinking and problem solving is rated the #1 competency employers seek. Gain problem solving skills through course research/case study projects, leadership in student organizations, or through participating in undergraduate research.



Leadership

Utilize the strengths of others to achieve common goals; use interpersonal skills to develop and motivate others. Demonstrate initiative at your job or through your internship. Gain valuable leadership experience through campus programs and community service.



Oral/Written Communication

Articulate thoughts and ideas clearly to a variety of audiences and employ effective public speaking skills. Hone these skills in your classes through written work and public speaking.



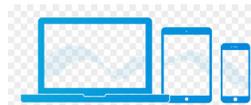
Team Work/Collaboration

Build collaborative relationships with coworkers and be able to work well in a team environment. There is a reason your professors assign group projects! Employers want graduates who can collaborate with colleagues and work effectively on a team to reach a common goal.



Global/Intercultural Fluency

Demonstrate openness, inclusiveness, sensitivity, and the ability to interact respectfully with all people; understand individuals' differences. By getting involved with the diverse student organizations, or study abroad, so you can increase your global and intercultural fluency.



Digital Technology

Leverage existing digital technologies ethically and efficiently to complete tasks; demonstrate effective adaptability to new technologies. Digital technology can look different depending on your industry or major. Consider the specific tools, software or programs you must be familiar with to be prepared for your future career. Utilize LinkedIn and take courses that provide training on the latest technology, creative tools, and business programs.



Professionalism/Work Ethic

Exhibit effective work habits such as punctuality, working productively, personal accountability, resiliency, integrity, and ethical behavior.